

DATE: August 24, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038



Pease place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 31, 2004.**

Item should read as follows:

Bid No.: 2004-228 Fence Materials
Award to: M & M Fence Company
El Paso, Texas
Item (s): All
Amount: \$210,000.00 (estimated)

Department: Department of Aviation
Funds available: 62620003-503121
Funding source: Airport Operating Fund
Total award: \$210,000.00 (estimated)
District (s): 3

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a thirty-six (36) month requirements-type Contract for Fence Materials at the El Paso International Airport, however, other City departments may utilize this Contract to meet their requirements as the need arises. The Contract will officially begin at 12:01 midnight, September 5, 2004.

Vendor offers a 2% prompt payment discount if paid within 10 days. There was no option offered to extend the term of the agreement.

Contact person: Enrique Acosta, Jr., Procurement Analyst at 541-4654.

AGENDA FOR: **AUGUST 31, 2004**

Agenda Item Form 2004

Agenda Date: August 31,

Districts Affected: 3

Dept. Head/Contact Information: Enrique Acosta, Procurement Analyst, (915) 541-4321

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Airport Operating Funds

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

The item to be purchased will be for repairs or replace worn items/parts.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Airport Operating Funds will fund the Airport's purchases.

Statutory or Citizen Concerns:

None foreseen

Departmental Concerns:

The Airport requires Fence Materials, which will be used for necessary maintenance and repairs to the Airport's Secure Areas (fence line, etc.) and to continue to maintain Airport areas in a secure and safe condition.

PROJECT FORM

DATE: August 24, 2004

PROJECT: Fence Materials
 BID NO: 2004-228 DEPARTMENT: Department of Aviation
 BUDGET NO: 62620003-503121
 FUNDING SOURCE: Airport Operating Fund REPRESENTATIVE DISTRICT(S): 3

RECOMMENDATION: VENDOR : M&M Fence Company
 El Paso, Texas
 ITEM(S): All
 AMOUNT: \$210,000.00 (Estimated)

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a thirty-six (36) month requirements-type Contract for Fence Materials at the El Paso International Airport, however, other City departments may utilize this Contract, to meet their requirements as the need arises. The Contract will officially begin at 12:01 midnight, September 5, 2004.

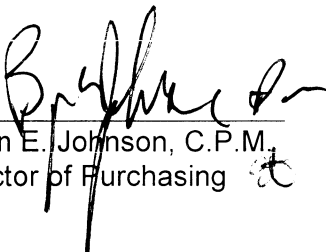
Vendor offers a 2% prompt payment discount if paid within 10 days. There was no option offered to extend the term of the agreement.

BIDS SOLICITED- 10
 BIDS RECEIVED- 1
 "NO BID" RECEIVED- 2
 CURRENT TAXED PAID-
 OUT-OF-TOWN--

TOTAL RECOMMENDED AWARD: \$210,000.00 (Estimated)

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

APPROVED: COUNCIL:
 MEETING DATE-August 31, 2004


 Byron E. Johnson, C.P.M.
 Director of Purchasing

MEMORANDUM

DATE: August 24, 2004
TO: The Contract File
PREPARED BY: Enrique Acosta Jr.
SUBJECT: Request Sole Bid Contract Award;
Bid No. 2004-228 "Fence Materials"

Summary

In accordance with State of Texas bidding requirements, formal bids were obtained for this requirement. The solicitation when awarded will establish a "Fence Materials" contract for the El Paso International Airport. The sole bid submitted is being recommended for this contract.

Background Information

In June 2004, formal bids were requested from companies in accordance with State of Texas bidding requirements. This solicitation was listed on the City's Internet web page and advertised in the El Paso Times (published June 29, 2004, and July 6, 2004). Bid packages were provided to a standard list of various contractor organizations, builder's exchanges and disadvantaged business organizations, for example, the Contract Opportunity Center and the Hispanic Chamber of Commerce.

One bid was received from M&M Fence Company. A select number of vendors that did not bid this requirement were contacted as to why they did not respond. Custom Metal Fabricators in a faxed response stated it would not be able to competitively bid stock fence materials; they are primarily a fabrication shop. American Fence Company no longer operates in El Paso. NJ Malin & Associates sell hardware but not the fence materials covered by the bid. Valley Fence Company stated that they could not provide the name of the sales representative that requested a copy of the bid and therefore could not provide a reason at this time. The US Postal Service returned the bid mailed to U-S-A (d.b.a. American Sling) marked as Unable to Forward.

Staff has evaluated the sole bid and finds that it meets City specifications. The City currently uses the recommended vendor and staff is satisfied with their performance.



Respectfully submitted,
Enrique Acosta Jr.
Procurement Analyst

Consent Agenda for August 31, 2004

| | | |
|-----------|----------|--------------------------|
| BID NO.: | 2004-228 | Fence Materials |
| AWARD TO: | VENDOR: | M&M Fence Company |
| | | El Paso, Texas |
| | ITEM(S): | All |
| | AMOUNT: | \$210,000.00 (Estimated) |

The Department of Aviation and the Purchasing Department recommend award as indicated to the sole responsive offer that was received.

This is a thirty-six (36) month requirements-type Contract for Fence Materials at the El Paso International Airport, however, other City departments may utilize this Contract, to meet their requirements as the need arises. The Contract will officially begin at 12:01 midnight, September 5, 2004.

Vendor offers a 2% prompt payment discount if paid within 10 days. There was no option offered to extend the term of the agreement.

| | |
|------------------|------------------------|
| Department: | Department of Aviation |
| Funds available: | 62620003-503121 |
| Funding source: | Airport Operating Fund |
| Total amount: | \$210,000.00 |
| District(s): | 3 |

Lugo, Joe



To:
Subject:

El Paso International Airport

Request for Proposals
solicitation 2004-228

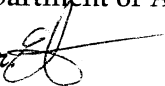
Enrique,

Suggest Solicitation 2004-228 be awarded to lowest responsive bidder, M & M Fence Co. of El Paso Texas.

From
Joe Lugo.

Memo

To: Joe Lugo
Firm/Department: Department of Aviation

Through: O.C. Griffy
Firm/Department: Department of Aviation
From: *Enrique Acosta Jr.* 
Date: August 4, 2004
Re: SOLICITATION - 2004-228, "Fence Materials"

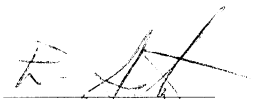
Attached are the Bid Tabulation sheet(s), and copies of the offers received. The award recommendation must be received in this office no later than September 21, 2004. Due to the required advertising time for Council Agenda items, two weeks elapse from the time an award recommendation is received by the Purchasing Department to the appearance of the item on the Council agenda. Award Recommendations received on Thursdays or Fridays will not be processed until the following week.

Please review the offers, to determine the lowest priced offer meeting specifications, and send me a memorandum with your recommendation[s] for award, **recommendations on awards have to be sent as an MS-Word file with the Airport's Logo within, email by itself cannot be used.** Please return the copies of the bids along with your recommendation. The memorandum must include the APPROVED PeopleSoft Requisition number [XXXXXX in system] for the goods or services being purchased, and identification of the funding source [General, Revenue Account, State or Federal Grants, etc.]. For contracts, covering annual requirements for goods or services, please include an estimated annual expenditure for the item(s). For all contracts, please identify the benefiting Districts or indicate "City wide". The award recommendation cannot be presented to City Council until a requisition has been approved in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, **until after the actual award recommendation has been placed on the published City Council Agenda.** All questions concerning the award should be referred to the Purchasing Department.

CITY OF EL PASO BID TABULATION


| | | | | |
|--|--|--|--|--|
| BID TITLE: FENCE MATERIALS | | | BID # 2004-228 | |
| BID DATE: JULY 21, 2004 | | | DEPARTMENT: AVIATION | |
| | | M & M FENCE CO. EL PASO, TX | | |
| PRICE ADJUSTMENT FACTOR | | | | |
| ITEM DESCRIPTION | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP |
| GROUP I: CHAIN LINK AND WIRE | | | | |
| ITEM CHAIN LINK AND WIRE | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> |
| Discount/Mark-up proposed from the _____ Price List [Manufacturer or Brand Name] | M & M FENCE | | | |
| LIST NUMBER: _____ DATED: _____ | PAGE 1 7/19/04 | | | |
| FROM PRICE LIST FOR MARKETING LEVEL: | | | | |
| WHOLESALE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| DISTRIBUTOR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| JOBBER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| DEALER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| RETAILER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| [OTHER] _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | C/T | | | |

APPROVED BY: 

DATE: 1-29-04

CITY OF EL PASO BID TABULATION

| | | | | | |
|---------------------------|---|--------------------------------|--|----------------------|--|
| ID TITLE: FENCE MATERIALS | | | | BID # 2004-228 | |
| ID DATE: JULY 21, 2004 | | | | DEPARTMENT: AVIATION | |
| | | M & M FENCE CO. EL PASO, TX | | | |
| ITEM | MANUFACTURER'S PRICE LIST IDENTIFICATION: | | | | |
| 1. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER AND/OR DATE | JULY 19, 2004 | | | |
| 2. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER AND/OR DATE | JULY 19, 2004 | | | |
| 3. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER AND/OR DATE | JULY 19, 2004 | | | |

APPROVED BY: 

DATE: 7-29-04

CITY OF EL PASO BID TABULATION

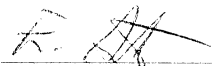
| | | | | |
|--|---|--|--|--|
| BID TITLE: FENCE MATERIALS | | | | BID # 2004-228 |
| BID DATE: JULY 21, 2004 | | | | DEPARTMENT: AVIATION |
| M & M FENCE CO. EL PASO, TX | | | | |
| PRICE ADJUSTMENT FACTOR | | | | |
| ITEM DESCRIPTION | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP |
| GROUP II: PIPE AND TUBING | NET <input type="checkbox"/> - 10% DISCOUNT <input type="checkbox"/> + _____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - _____% DISCOUNT <input type="checkbox"/> + _____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - _____% DISCOUNT <input type="checkbox"/> + _____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - _____% DISCOUNT <input type="checkbox"/> + _____% MARKUP <input type="checkbox"/> |
| Discount/Mark-up proposed from the _____ Price List [Manufacturer or Brand Name] | M & M FENCE | | | |
| LIST NUMBER: _____ DATED: _____ | PAGE TWO 7/19/04 | | | |
| FROM PRICE LIST FOR MARKETING LEVEL: WHOLESALE <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> [OTHER] _____ <input checked="" type="checkbox"/> | <div style="display: flex; justify-content: space-around;"> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div> | | | |
| C/T | | | | |

APPROVED BY:

DATE: 7-29-04

CITY OF EL PASO BID TABULATION

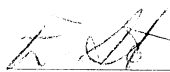
| | | | | | |
|---|---|---------------|--|----------------------|--|
| BID TITLE: FENCE MATERIALS | | | | BID # 2004-228 | |
| BID DATE: JULY 21, 2004 | | | | DEPARTMENT: AVIATION | |
| <p>M & M FENCE CO.</p> <p>EL PASO, TX</p> | | | | | |
| ITEM | MANUFACTURER'S PRICE LIST IDENTIFICATION: | | | | |
| 1. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |
| 2. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |
| 3. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |

APPROVED BY: 

DATE: 7-29-04

CITY OF EL PASO BID TABULATION

| | | | |
|---|---|--|--|
| BID TITLE: FENCE MATERIALS BID DATE: JULY 21, 2004 | | BID # 2004-228 DEPARTMENT: AVIATION | |
| | M & M FENCE CO. EL PASO, TX | | |
| PRICE ADJUSTMENT FACTOR | | | |
| ITEM DESCRIPTION | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP | NET <u>OR</u> % DISCOUNT <u>OR</u> % MARKUP |
| GROUP III: FITTINGS AND ACCESSORIES | | | |
| ITEM FITTINGS AND ACCESSORIES | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> | NET <input type="checkbox"/> - ____% DISCOUNT <input type="checkbox"/> + ____% MARKUP <input type="checkbox"/> |
| Discount/Mark-up proposed from the _____ Price List <small>[Manufacturer or Brand Name]</small> | M & M FENCE CO. | | |
| LIST NUMBER: _____ DATED: _____ | PAGE 3, 4 & 5 7/20/04 | | |
| FROM PRICE LIST FOR MARKETING LEVEL: WHOLESALE <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> [OTHER] _____ <input checked="" type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> C/T | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |

APPROVED BY: 

DATE: 7-29-04

CITY OF EL PASO BID TABULATION

BID TITLE: FENCE MATERIALS

BID # 2004-228

BID DATE: JULY 21, 2004

DEPARTMENT: AVIATION

| | | | | | |
|------|---|--------------------------------|--|--|--|
| | | M & M FENCE CO. EL PASO, TX | | | |
| ITEM | MANUFACTURER'S PRICE LIST IDENTIFICATION: | | | | |
| 1. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |
| 2. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |
| 3. | MANUFACTURER: | M & M FENCE | | | |
| | PRICE LIST FORM NUMBER | | | | |
| | AND/OR DATE | JULY 20, 2004 | | | |

APPROVED BY: 

DATE: 7-27-04

2004-228 FENCE MATERIALS - DEPARTMENT OF AVIATION

CITY OF EL PASO BID TABULATION

| | | | |
|---|--|--|--|
| BID TITLE: FENCE MATERIALS BID DATE: JULY 21, 2004 | | BID # 2004-228 DEPARTMENT: AVIATION | |
| | M & M FENCE CO. EL PASO, TX | | |
| THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. | | | |
| BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: | | | |
| TWELVE ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TWENTY-FOUR ADDITIONAL MONTHS UTILIZING THE SAME PRICING STRUCTURE, IF THE OPTION IS EXERCISED WITHIN: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT. | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT. | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| C. NO OPTION OFFERED. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| PAYMENT TERMS: | 2% - 10 DAYS / 1% - 20 DAYS | | |
| BIDDER'S PROMISED DELIVERY: | 5 CONSECUTIVE DAYS | | |
| IF THE BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. | | | |
| A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY CAUSE FOR THE REJECTION OF OFFER. | | | |
| BIDS SOLICITED: 10 | BIDS RECEIVED: 1 | BIDS LOCAL: 8 | NO BID: 2 |

APPROVED BY:

DATE: 7-29-04

AMERICAN FENCE CO
10150 MONTANA
EL PASO TX 79925

BORDER FENCE COMPANY
5413 ROSA AVENUE
EL PASO TX 79905

EL PASO BOLT & SCREW CO
7058 ALAMEDA AVENUE
EL PASO TX 79915

JJ FENCE COMPANY
7207 DALE RD
EL PASO TX 79915

M&M FENCE CO
8900 GATEWAY EAST BLVD
EL PASO TX 79907 1818

VALLEY FENCE COMPANY
6684 DONIPHAN DR
CANUTILLO TX 79835

WEST TEXAS FENCE CO
8026 NORTH LOOP DR
EL PASO TX 79915

N J MALIN & ASSOCIATES LP
ATTN: RAFAEL RANGEL
11800 ROJAS DR SUITE C-10
EL PASO TX 79936

U S A
7150 SUITE B COPPER QUEEN
EL PASO, TEXAS

CUSTOM METAL FABRICATOR
P O BOX 7940
LAKE CHARLES, LA 70606

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901